

SPECIAL ORDERS FORM — CUSTOM SIGNS

EMAIL TO FMSPECIALORDERS@HDSUPPLY.COM

PLEASE NOTE: All requests for custom items will be presented as a quote. Requests will not be placed directly on order without review and approval.

SHIPPING ADDRESS

SAME AS ACCOUNT

ORDER DATE

ACCOUNT NUMBER

PO NUMBER

CUSTOMER NAME

CUSTOMER PHONE NUMBER

SALES REP NAME

SALES REP PHONE NUMBER

SHIP TO (Property Name)

SHIPPING ADDRESS

CITY

PHONE

STATE

ZIP

EMAIL QUOTE CONFIRMATION TO: NAME: _____ EMAIL: _____

CUSTOM SIGN INFORMATION

Other size and material options can be ordered. Please complete the worksheet below to get a quoted price.

Size:

Width: _____ Height: _____

Materials available:

- Plastic .063 Aluminum
 Polyethylene Clear PVC (Deco)
 .040 Aluminum Adhesive Vinyl

Corner Rounding (1/2" Radius): Yes ____ No ____

Reflective (Metal Only): Yes ____ No ____

Lettering Color: Black Red Green Cobalt Blue Orange Brown Purple

Background Color: _____

Quantity: _____

Hole Punching (Standard on most metal signs)

- 2 holes centered on top and bottom
(standard on 12" x 18" and 18" x 24" metal signs)
 4 holes in corners (standard on 10" x 14" metal signs)

PROPOSED SIGN LAYOUT

CUSTOM SIGN ORDER TERMS

Due to the custom requirements and lead times, custom sign orders may not be cancelled and custom sign orders are not returnable. Additional charges may apply for changing sizes or quantities after the initial order is placed and will require a new worksheet. Delivery times may vary, and freight charges may apply. Please inspect orders if there is any damage so proper credit can be issued.

By signing below, you agree to the terms stated above and that all measurements shown above are correct.

ACCEPTED BY: _____

NAME (PLEASE PRINT)

SIGNATURE

DATE: _____